



DATA PROTECTION DIRECTIVE

From 25th May 2018 the way that your data is processed and used will be changing under the new General Data Protection Regulation (GDPR). This replaces the Data Protection Directive.

Dereham Theatre Company (DTCO), will comply with applicable GDPR regulations as a data processor when they take effect.

DTCO will hold the information you provide in a password protected database. This will only be accessible by the relevant DTCO committee members. Your details will not be shared with any third parties, other than to meet our obligations as outlined below.

This information is required for DTCO to meet their legal obligations for insurance purposes, membership and person validation and who to contact in the event of an emergency.

DTCO will hold this information for a maximum of 3 years, if your membership is not renewed. You do have the right to request your details are removed, in writing to DTCO before the end of this period, if your membership expires or is terminated.

Should you wish to raise a data subject complaint, this may be presented to the Information Commissioner's Office (ICO), via www.ico.org.uk

If you wish to receive the correspondence by email, please could you confirm to the Assistant Secretary of DTCO.

The words: "I agree that Dereham Theatre Company (DTCO) may hold my contact details on their electronic database" with:

Your name

Your email address

In the event that we do not have your permission to continue to contact you via email, the correspondence will not be able to be sent to you by email.